



# PIC™ INVOICING

## QUICK START PROGRAM FOR CONSOLIDATED INVOICES

### Overview

Project Partners LLC is offering a Quick Start program for PIC Invoicing™, our wizard-driven invoice formatting solution for project-centric businesses. PIC Invoicing leverages your existing Oracle Project Billing, Oracle Receivables and Oracle Business Intelligence (BI) Publisher applications to produce invoice formats tailored to your business requirements and customer demands. With our Quick Start program you can issue your first consolidated invoices in only four weeks.

### What is Consolidated Invoicing?

Standard Oracle functionality enables Oracle Project Billing users to issue one invoice per project. With PIC Invoicing, you can issue to a client a single consolidated invoice across multiple projects, or program-level invoices. Invoice by agreement, contract, or customer “bill to” level. No changes are needed to the existing Oracle Projects setup and configurations.

**Consolidated invoice number CONS-0002 includes a summary page plus detail backup pages for Project ABC and Project E&C-100. The image below shows total Hotel charges plus their associated drilldowns.**

**kennsington**

To: Betty Lewis  
Hilman and Associates  
1200 West 129th Street  
Tulsa OK 74146

Consolidated Invoice #: CONS-002  
Invoice Date: 30-SEP-03

Payment Terms: 30 Net

Summary Invoice

Line Item	Billed This Invoice	Previously Billed	Contract to Date Billed
Professional	\$99,220.00	\$180,660.00	\$279,880.00
Hotel	\$1,304.16	\$2,101.10	\$3,405.26
Meals	\$523.17	\$1,446.53	\$1,969.70
Airfare			
Car rental			
Consulting			
Computers			
Duplication			
<b>Totals This Invoice:</b>			

**kennsington**

Other Details

Consolidated Invoice Number: CONS-002  
Agreement Number: E&C-100  
Project Number: E&C-100  
Invoice Number: E&C #2

Consolidated Invoice Number: CONS-002  
Agreement Number: ABC-01  
Project Number: ABC  
Invoice Number: ABC #2

Expenditure Category	Expenditure Type	Incurred Date	Employee /Vendor Name	Bill Amount
Contractor	Consulting	08-SEP-03	Capp Consulting	\$610.50
	TOTAL Consulting			\$610.50
Expenses	Airfare	08-SEP-03	Heather, Ms. Emily	\$379.60
	TOTAL Airfare			\$379.60
Expenses	Car Rental	08-SEP-03	Heather, Ms. Emily	\$84.68
	TOTAL Car Rental			\$84.68
Expenses	Hotel	08-SEP-03	Heather, Ms. Emily	\$140.17
	TOTAL Hotel			\$140.17
Expenses	Meals	08-SEP-03	Heather, Ms. Emily	\$141.98
	TOTAL Meals			\$141.98
	TOTAL			\$1,356.93

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Other Details

Expenditure Category	Expenditure Type	Incurred Date	Employee /Vendor Name	Bill Amount
Expenses	Hotel	20-SEP-03	Marlin, Ms. Amy	\$294.24
Expenses	Hotel	22-SEP-03	Marlin, Ms. Amy	\$592.90
Expenses	Hotel	25-SEP-03	Marlin, Ms. Amy	\$276.85
	TOTAL Hotel			\$1,163.99
Expenses	Meals	20-SEP-03	Marlin, Ms. Amy	\$185.73
Expenses	Meals	22-SEP-03	Marlin, Ms. Amy	\$27.81
Expenses	Meals	25-SEP-03	Marlin, Ms. Amy	\$187.65
	TOTAL Meals			\$381.19
	TOTAL			\$28,362.94



## What Does the Quick Start Program for Consolidated Invoices Include?

### Consolidation Method

With our Quick Start program, you may choose to produce consolidated invoices using any one of the following methods:

- Customer – All draft invoices across projects sharing the same customer bill-to can be consolidated.
- Contract – Users of Project Contracts can group draft invoices that share the same Contract.
- Agreement – If a single agreement funds multiple projects then you can produce a consolidated invoice at the Agreement level.
- Master Project – If you use Subproject associations to associate multiple projects to a single Master project then you can produce a consolidated invoice at the Master Project level as long as the subprojects share the same customer as the Master Project.
- Project – If a single Project is funded with multiple Agreements, Oracle Projects produces an invoice per Agreement. Use this method to produce a single consolidated invoice across those Agreements.

### Invoice Formats

The Quick Start program includes one of the following options.

#### A. Standard Forms

Up to two standard forms, including government forms such as SF1034, SF1035 and DD250 formats, or an industry-specific format.

#### B. Custom Formats

Up to two (2) custom formats can be created in this package and must meet these requirements:

- One (1) header and up to two (2) detail backup formats or itemized back-ups such as labor and other direct costs.
- All data used in the format is based upon data held in Oracle Projects tables.
- A PA Draft Invoice must exist in PA\_DRAFT\_INVOICES\_ALL for the projects where a PIC invoice is being generated in order to view or print actual data values.
- Where a tax amount is required for the invoice, the transfer to Oracle Receivables and subsequent tax processing must have occurred. The PIC Invoicing Invoice Report will need to be re-run for a final invoice after the transfer to Receivables has occurred to see tax details on the invoice. In Oracle Projects, no tax calculations are performed and hence tax lines or tax amounts will not be visible.

### Invoice Production and Distribution

This promotion will include the production of a consolidated invoice in pdf format, for delivery as an email attachment. The PIC Invoice will be sent as an attachment to the email. If you want to add standard text to the body of the E-mail, you can put the body of the e-mail in a file and pass the file name to the E\_MAIL\_BODY\_FILE\_NAME parameter. For example, you may want to include text such as the following in the body of the e-mail:

*Dear <Customer Name>,*

*Since you opted to receive invoices by email, we are attaching the invoice for the period SEP-08 for services rendered.*

*Regards,*

*Amy Marlin*



Alternatively, you can elect to distribute your consolidated invoice via fax, printer, FTP, Secure FTP, or HTTP or custom delivery channels at extra charge. For example, PIC Invoicing also supports electronic billing. Delivery of documents to HTTP servers through the HTTP POST method provided that the receiving HTTP server is able to accept your custom HTTP request in advance (for example via a custom servlet or CGI program).

#### **Integration with Oracle Receivables**

Using PIC Invoicing's standard integration with Oracle Receivables, you will be able to view, report and apply cash at the consolidated invoice level in Oracle Receivables. You'll be able to use the included invoice review screen to view and maintain your consolidated invoices. The pre-existing Oracle Invoice Review screen is unmodified and will continue to support viewing, approval and release of the detail invoices.

#### **Training**

To ensure your success, our Quick Start program includes training. Your IT representative will be trained to define your preferred invoice formats. Additionally, using a "Train the Trainer" approach, we will empower your firm to train your end users in the use of PIC Invoicing.

#### **Hardware, Software and Database Requirements**

**Required Platform:** Unix or Linux and Windows NT 4.0 SP6a, Windows 2000, or Windows 2003 servers

**Required Database:** Oracle 9i and above

#### **PreRequisite Applications**

Oracle E-Business Suite Projects Applications Releases 11.5. and above.

The server-side components of PIC Invoicing can be deployed on the same web server used by Oracle applications. It uses the same Apache/JVM.

Microsoft Internet Explorer 6 or higher / Mozilla Firefox 1.0 or higher.

#### **Price**

This Quick Start program for PIC Invoicing includes the following:

- PIC Invoicing Product License for one (1) Set of Books, unlimited invoice production
- First year of annual support
- Four weeks of professional services for installation, implementation, invoice format definition and training

Total Price: Only \$52,300 US

#### **Limitations and Exclusions**

Limitations and exclusions apply, see contract documents for details.

#### **Take Advantage of this Limited Time Consolidated Invoicing Promotion**

Visit our website to learn more about PIC Invoicing: [www.projectp.com/products.html](http://www.projectp.com/products.html) and then contact Kimberly Baker at [kbaker@projectp.com](mailto:kbaker@projectp.com) or 650-712-6200 to schedule your demonstration of PIC Invoicing.